San Bernardino City Unified School District

2011-2012 *DataDirector, AimsWeb*, Renaissance Learning (STAR), and ABI Teacher Security Affidavit

I acknowledge that I will have access to student data (i.e., test scores, attendance, grades, and demographics) through the *DataDirector, AimsWeb,* Renaissance Learning (STAR) Assessments, and/or ABI programs for the sole purpose of analysis to improve instruction and student achievement. I understand that this data and the program usernames and passwords given me are secure, and it is my professional responsibility to protect their security as follows:

1. I will not divulge my *DataDirector, AimsWeb,* Renaissance Learning (STAR), and/or ABI usernames and passwords to any other person through verbal, written, or any other means of communication without prior permission from the site principal.
2. I will follow District procedures for release of District data and will not share or discuss any student- or class-level data with outside persons or entities like the media, higher education institutions, survey groups, etc. without prior written permission from the Research and Communications departments.
3. I will use the data only for instructional planning purposes. For any uses outside of instructional planning (i.e., research projects for higher education courses), I will obtain prior written permission from the Research Department.
4. I understand that *Aeries* is the official source for student information. For information to be included in any legal documents such as IEPs, SSTs, and 504 Plans, I will verify a student's data in *DataDirector,* Renaissance Learning (STAR), and/or *AimsWeb* against the data shown in *Aeries*.
5. I understand that having access to the data available in the aforementioned programs is equivalent to having access to a student's CUM folder and as such I will treat it with security and confidentiality.

By signing below, I acknowledge I have been trained to use the *DataDirector, AimsWeb,* Renaissance Learning (STAR), and/or ABI programs and will accept responsibility for proper use of the data. I understand that any non-adherence to the above will result in account deactivation and possible further disciplinary action.

_____	_____
Name (*please print*)	Signature
_____	_____
School	Date