

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

Minutes of a Regular Meeting of the Board of Education
Community Room
Board of Education Building
777 North F Street
San Bernardino, California

**MINUTES
ADOPTED
10/16/12**

August 21, 2012

5:30 p.m.

Present: President Barbara Flores; Vice President Michael Gallo; Board Members Margaret Hill, Bobbie Perong, and Lynda Savage; Superintendent Dale Marsden; Chief Business and Financial Officer Mohammad Islam; Chief Academic Officer Eliseo Davalos; Assistant Superintendents Kennon Mitchell, John Peukert, and Harold Vollkommer. Minutes recorded by Administrative Assistant Jennifer Owens.

Absent: Board Members Judi Penman and Danny Tillman.

SESSION ONE - Opening

1.0 - Opening

1.1 - Call to Order

President Flores called the meeting to order at 5:30 p.m.

1.2 - Pledge of Allegiance to the Flag

The meeting was opened with the Pledge of Allegiance to the Flag of the United States of America.

SESSION TWO - Special Presentations

2.0 - Special Presentations

2.1 - Outstanding Student Awards and Outstanding Parent Awards

Board of Education Outstanding Student Awards and Outstanding Parent Awards were presented to the following:

Kendall Elementary School

Carlos Roberto Aguilar, Yusuf Anteur, and Louis Lawrence Sanchez, students;
Sandra Pena, parent

Newmark Elementary School

Ariana Navarro, James Perrot, and Gary Singh, students; Jennifer Nash, parent

Rio Vista Elementary School

Emmett Degrate, Jazmari Diaz, and Isabella Espinoza Palomares, students;
Lilia Cisneros-Felix, parent

Board members thanked Mohammad Islam, Chief Business and Financial Officer, for his 13 years of service to the District. Mr. Islam has accepted a position at Rialto Unified School District.

SESSION THREE – Public Hearing

3.0 - Public Hearing

3.1 - K-12 Textbook and Instructional Materials Incentive Program, Tracks A, B, and C, 2012-2013

California Education Code Section 60119 specifies that the governing boards of school districts are subject to the requirements of Education Code Section 60119 (as revised by Chapter 118, Statutes of 2005 and CCR, Title 5, Section 9531) in order to receive instructional materials funds. The governing board of each district and county office of education is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the state board.

The adoption of designated textbooks for each course District wide is an essential part of the development of an articulated, sequential, and standardized curriculum in each subject. The San Bernardino City Unified School District has an ongoing procedure whereby textbooks are continually reviewed and updated by committees that are representative of the school community. Books are reviewed for content and their match with District and State frameworks.

This Public Hearing is being held to enable additional input by parents, teachers, and members of the community, and bargaining union leaders in order to comply with Education Code 60119.

President Flores opened the Public Hearing and asked if anyone wished to comment. Hearing no response, Dr. Flores closed the Public Hearing.

Upon motion by Member Savage, seconded by Member Perong, and approved by the affirmative vote of Members Flores, Gallo, Hill, Perong, and Savage (Noes: None), the following was adopted:

WHEREAS, the governing board of the San Bernardino City Unified School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on

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August 21, 2012, at 5:30 o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the San Bernardino City Unified School District, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics
- Science
- History-social science
- English/language arts

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

THEREFORE, BE IT RESOLVED that for the 2012-2013 school year, the San Bernardino City Unified School District has provided each pupil in Tracks A, B, and C with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

SESSION FOUR - Administrative Presentations

4.0 - Administrative Presentations

4.1 - School Services of California

Mr. Ron Bennett, School Services of California President and CEO, presented information on the scope and sequence of work of a budget and comparative analysis review they propose to perform in the District. They will compare our district to three to five similar school districts in California. Following their review, School Services will make recommendations in all areas and give the criteria for the recommendations.

It was the consensus of the Board to allow School Services to move forward with the review. Mr. Bennett stated that they will begin work on August 22.

4.2 - Budget Update

Mohammad Z. Islam, Chief Business and Financial Officer, reported that the County gave the District a conditional approval of our budget because the contingency plan included negotiable items. Staff will meet with all stakeholders to identify \$20.9 million in cuts to plan for the Governor's possible trigger cuts in November (see page ____).

Tom Cassida, County Schools Business Services Advisor, stated that the Board needs to identify non-negotiable cuts for 2012-13, and future cuts if the tax initiative fails. The District needs to have a plan and identify cuts to meet reserve requirements.

Margaret Hill asked why the District has been experiencing declining enrollment since 2006, and if there is a quick mechanism to track the students. Kennon Mitchell stated that we have a lot of systems in place—attendance verifiers, attendance specialists, recovery specialists, Student Recovery Day, etc.

4.3 - 2011-2012 Cumulative California High School Exit Exam (CAHSEE) Pass Rates

Eliseo Davalos, Chief Academic Officer, and Barbara Richardson, Assistant Director of Assessment and Accountability, presented a report on 2011-2012 Cumulative CAHSEE Pass Rates (see page ____).

Lynda Savage stated that she was disappointed with the discrepancy with our schools' scores and other districts. We have to be more diligent, ensure third graders can read, and catch them as early as possible.

Bobbie Perong stated that you need to start identifying hindrances before the seventh grade. Dr. Davalos stated that Edwin Gomez is working on elementary writing initiatives, and they are working with counselors to identify student interventions.

Margaret Hill suggested that Middle College High School teachers provide inservices at other District high schools and have teachers understand the importance of 100 percent pass rates.

Michael Gallo asked if they have other targeted interventions. Mrs. Richardson stated that some interventions are good reading skills at third grade, and number sense and ratios at upper elementary levels.

Barbara Flores requested the data disaggregated by ethnicity, English learners, and gender. Dr. Flores stated that students should be getting enrichment, not remediation. Dr. Flores recommended having a special workshop on Common Core standards. Dr. Flores stated that Dr. Lori Collins and Reverend Sam Casey will give their perspective on the Algebra Project at the September 11 Board meeting.

SESSION FIVE - Administrative Reports

5.0 - Administrative Reports

5.1 - New Board Policy 6200.1 - Adult School Disability Support Program (Second Reading)

San Bernardino City Unified School District
BP ~~6220~~ 6200.1 – Adult School Disability Support Program

It is the policy of the San Bernardino City Unified School District to comply with Section 504 of the Rehabilitation Act of 1973 (Section 504) and Title II of the Americans with Disabilities Act of 1990 (~~Title II~~) and provide reasonable accommodation for the needs of adult students with verified disabilities.

Section 504 states: “No otherwise qualified [disabled] individual...shall, solely by reason of the [disability], be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

Title II states: “(a) General rule. No individual shall be discriminated against on the basis of disability in the full and equal enjoyment of the goods, services, facilities, privileges, advantages, or accommodations of any place of public accommodation by any person who owns, leases (or leases to), or operates a place of public accommodation.”

A qualified disabled person is one who meets the academic and technical standards requisite to admission or participation in the educational program or activity. Documentation verifying a

student's disability includes medical, psychological or educational assessments. Services are provided to adult students with verified disabilities in the following areas:

Specialized Programs

Classes are organized primarily for individuals who can benefit from functional academics leading to their highest level of independence, and are designed to complement existing programs at community based agencies. All teachers hold state teaching credentials and specialize in the education of adult students with disabilities. Students can also participate in enrichment courses.

Career Technical Education, GED and High School Diploma Students

All Career Technical Education students follow their chosen course of study as set forth by the Department of Education and the Division of Adult and Career Education. All GED and High School Diploma students must meet all requirements set forth by the State of California and the San Bernardino City Unified School District. However, students who require reasonable accommodations for a verifiable disability are served on an individual bases commensurate with their needs. Services include proximity to instruction, tutoring, extended class time, breaks, and other reasonable accommodations to support meaningful progress in a program.

5.2 - Board Policy 3511.1 Energy Conservation (First Reading)

San Bernardino City USD Board Policy Energy Conservation

BP 3511.1

The Board embraces energy conservation and believes it to be our responsibility to ensure that every reasonable effort is made to conserve energy and natural resources while exercising sound financial management.

We recognize the importance of adopting an energy conservation policy to govern this program. We also affirm the implementation of this policy will be the joint responsibility of the board, administration, faculty, staff, students, support personnel, and Energy Education. Success is based on cooperation amid all groups.

To ensure the overall success of our behavior-based energy conservation program, the following areas will be emphasized:

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1. A designated campus Administrator will be accountable for energy conservation on his/her campus with Energy Education Specialist teams conducting energy audits and providing timely feedback.
2. All personnel at each campus are expected to make a positive contribution to maximize energy conservation and produce real energy savings.
3. Energy Education will implement its energy conservation program primarily through an energy management team led by the Energy Education Specialist(s) in accordance with "Energy Guidelines" that will be adopted by administration and will define the "rules of engagement" for our energy program.
4. Accurate records of energy consumption and cost will be maintained by the Energy Education Specialist for each campus to provide verifiable performance results on the goals and progress of the energy conservation program.

Further, to promote a safe, healthy learning environment and to complement the energy conservation program, each campus shall review and adhere to the preventive maintenance and monitoring plan administered by the campus physical plant for its facilities and systems, including HVAC, building envelope, and moisture management.

Whereas the Board is responsible for overseeing the operations and fiscal accountability of each institution under its governance,

Whereas the Board embraces energy conservation and desire for the San Bernardino City Unified School District to become a nationwide institutional leader in energy conservation as part of our social responsibility to respect our natural resources,

Whereas the Board has engaged Energy Education to use its expertise to develop and implement a comprehensive, behavior-based energy conservation program across the San Bernardino City Unified School District,

Therefore, the Board directs the Superintendent or designee to develop and implement short- and long-range strategies to maximize energy conservation.

Adopted this _____ day of _____, 2012.

President

Attest:

Secretary

Policy SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
adopted: San Bernardino, California

SESSION SIX – Other Matters Brought By Citizens

6.0 - Other Matters Brought by Citizens

Dr. Florante Parrenas reported that Crown Ridge Academy is in a financial bind. The state hasn't released funds and they need more time. He is negotiating with a company to buy their deferral. If the Board approves the motion in Action item 10.5, it will send the wrong message. The LEA plan was approved. They have a good program. They are catching the dropouts, not taking our students. They have a 70% CAHSEE passage rate. Their problem can be solved in two weeks. Dr. Parrenas asked the Board for time to fix this. It is not a mismanagement of funds.

Sonia Fernandez asked the Board to consider expanding the enrollment at San Andreas High School. There is space and this could eliminate the waiting list and allow more students the opportunity to attend.

Jose Bedollo stated that he will graduate from San Andreas High School six months early due to the support of Miss Lee. He is enrolled at San Bernardino Valley College and will transfer to a four-year college. Mr. Bedollo supports Sonia Fernandez's suggestion to expand the San Andreas High School program.

Gil Navarro stated that he is supporting the San Andreas High School students and asked the Board to take them seriously.

Ron Fletcher stated that he wants more information on MAA. He met with Cynthia White Piper and she has great ideas on how to raise more money to bring back counselors. Mr. Fletcher asked how much the District is paying School Services of California. The Board is asking them to do what Mohammad Islam was told to do. Mr. Fletcher reported that everyone likes the change in management style.

SESSION SEVEN - Reports and Comments

7.0 - Report by Board Members

Lynda Savage thanked all those in the District that kept the schools going during the heat wave. Mrs. Savage stated that she is pleased with the positive article in *The Sun* by Mark Lehman about Cajon High School.

Margaret Hill thanked staff for educating kids and getting them back in school. Linda Bardere did a phenomenal job during the interview with Channel 7. Mrs. Hill expressed her disappointment that not many African American students were represented during the awards presentation on August 7. She doesn't hear much about TIIP students and we can do better.

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Bobbie Perong asked how many laid-off teachers have been rehired. Harold Vollkommer reported that as of today, 193 have been rehired. Of those, 65 percent returned to their original school. There are 35 remaining to be called back. Mrs. Perong asked if staff is evaluating programs before renewing them. Dale Marsden stated that as we enter into the Strategic Planning process in October, we will evaluate everything we do. He will report to the Board in November.

Barbara Flores reported that 1.5 million students are applying nationwide for deferred action.

7.1 - Legislative Update

None.

8.0 - Report by Superintendent and Staff Members

Dale Marsden reported that he will meet with all District stakeholders and staff to plan for the revised budget plan. Staff will develop a plan to present to the stakeholders for their input. The plan will then be presented to the Board.

Dr. Marsden reported on various recent activities he attended recently. He and other staff members participated in Operation Student Recovery and visited 300 students that have stopped attending school. Of those, half of them returned to school today.

8.1 - Tracking and Response Mechanism to Follow Up on Requests and Questions from Board and Community Members, as of August 15, 2012

		Date of Request	Question/Request	Requested by	Assigned to/ Date	Anticipated Completion Date	Status/ Remarks/Action
PARENT/PUBLIC REQUESTS							
	1	6/19/12	Notify schools about President Obama's change to immigration laws.	Gil Navarro	Eliseo Davalos Kennon Mitchell 6/20/12	September 18, 2012	
	2	8/7/12	Allow PE credit for ROTC students.	Kathy Stansbury-Palma	Eliseo Davalos 8/8/12	September 4, 2012	Staff conducting stakeholder meeting.
	3	8/7/12	A teacher brought a union rep to an IEP meeting at Salinas Elementary School.	Gil Navarro	Kennon Mitchell 8/8/12	September 4, 2012	Staff investigating.

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	4	8/7/12	The Parent Revolution group is looking to organize other parents to overtake their school.	Gil Navarro	Cabinet 8/8/12	September 4, 2012	Schools will conduct an internal assessment and include stakeholders in a shared vision process.
	5	8/7/12	Meet with his 25 applicants to find a position for them to apply.	Joseph Williams	Harold Vollkommer 8/8/12	September 4, 2012	Dr. Marsden met with Mr. Williams last week. Staff will follow up.
	6	8/7/12	Consider adding portables at San Andreas to allow more students to enroll.	Sonia Fernandez	John Peukert 8/8/12	September 4, 2012	
	7	8/7/12	Not enough buses are available for TK students.	Abigail Medina	John Peukert 8/8/12		The Transportation Director advised her that the system provides a bus stop option to every TK school site.
	8	8/7/12	Their students no longer qualify for bus transportation.	Five Parents	John Peukert 8/8/12		The Transportation Director was able to contact four of the five parents to explain the matter.
EDUCATIONAL SERVICES – DR. ELISEO DAVALOS							
	1	7/17/12	Ask teachers if the programs they have work. What other materials do they need for ELD?	Barbara Flores	Eliseo Davalos 7/18/12	September 4, 2012	Update is being prepared for Board.
	2	7/17/12	Give parents simple steps of what they can do to help their children.	Danny Tillman	Eliseo Davalos 7/18/12	September 4, 2012	Item is being included as input to District Strategic Plan.

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	3	8/7/12	Ensure the District has enough computers before Common Core testing begins. Give a status report.	Danny Tillman	Eliseo Davalos 8/8/12	September 4, 2012	Item is being included as input to District Strategic Plan.
COMMUNICATIONS – LINDA BARDERE							
	1	8/7/12	Provide the evaluations from the Gathering for Excellence event.	Bobbie Perong	Linda Bardere 8/8/12	September 4, 2012	Survey will be presented to Board in Board Correspondence.
SUPERINTENDENT – DR. DALE MARSDEN							
	1	6/19/12	Provide a presentation on all of the agencies we contract with.	Danny Tillman	Dale Marsden 6/20/12	September 18, 2012	School Services of California will assist with this process.

*Board Member priorities

SESSION EIGHT - Legislation and Action

9.0 - Consent Items *(When considered as a group, unanimous approval is advised.)*

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

Consent item 9.16 was held for later consideration.

Upon motion by Member Savage, seconded by Member Perong, and approved by the affirmative vote of Members Flores, Gallo, Hill, Perong, and Savage (Noes: None), the following were adopted:

SUPERINTENDENT

9.1 - Approval of Professional Services Agreements to Provide Underwriting Services for the 2012 General Obligation Bond

BE IT RESOLVED that the Board of Education ratifies entering into professional services agreements with the following firms to provide underwriting services for the District's 2012 General Obligation (G.O.) Bond, RFP No. 14-12, effective August 8, 2012, through the bond issuance period, with payment fees not to exceed \$155,000.00 per each \$60 million series issue, plus approved reimbursables.

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- Piper Jaffray, El Segundo, California - Senior Underwriter (23%)
- De La Rosa & Co., Los Angeles, California – Senior Co - Underwriter (23%)
- Cabrera Capital Markets, LLC, Los Angeles, California - Co-Underwriter (23%)
- Siebert, Brandford, Shank, & Co., Oakland, California - Co-Underwriter (23%)

An additional 8% underwriting share shall be awarded to the underwriting firm designated by the Superintendent to serve as Senior Managing Underwriter on each particular bond issue. There is no additional cost to the District associated with multiple underwriters and no cost to the General Fund.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign said agreements.

BUSINESS SERVICES DIVISION

9.2 - Acceptance of Gifts and Donations to the District

BE IT RESOLVED that the Board of Education acknowledges receipt of \$400.48, School Portraits by Kranz, Santa Ana, California; \$22,000.00, San Manuel Band of Mission Indians, Highland, California; \$500.00, PSWC Group, San Bernardino, California; and \$500.00, Scott A. Bedgood (project inspector); Fountain Valley, California.

9.3 - Commercial Warrant Registers for Period from July 16, 2012, through July 31, 2012

BE IT RESOLVED that the Commercial Warrant Register for period from July 16, 2012, through July 31, 2012, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes James Cunningham, Accounting Services Director, David Moyes; Accounts Payable Supervisor; Derek Harris, Interim Employee Benefits Director; or Mohammad Z. Islam, Chief Business and Financial Officer, to sign disbursements.

9.4 - Extended Field Trip, Pacific High School, ASB Leadership Camp, Big Bear Lake, California

BE IT RESOLVED that the Board of Education approves the extended field trip for four Pacific High School students, and one District employee to attend the ASB Leadership Camp, in Big Bear Lake, California, from September 7, 2012 through September 9, 2012. The cost of the trip, not to exceed \$400.00, including meals and lodging for four Pacific High School students and one District employee, will be paid from sponsorship by Herff Jones. Transportation will be provided by private vehicle driven by a District employee at no cost to the District. Names of the students are on file in the Business Services office.

9.5 - Federal/State/Local District Budgets and Revisions

BE IT RESOLVED that the Board of Education approves the addition of \$150,071.00 in the budgeting of revenues and expenditures for the restricted program, Fund 11-Full-Day Preschool Kinder Success Program (369).

9.6 - Sale of Used District Covered Electronic Waste (CEW/Non-CEW)

BE IT RESOLVED that the Board awarded RFP 11-09 for the Sale of CEW/Non-CEW to eWaste Center, Inc., Commerce, CA, on August 4, 2009, to include the purchase of additional CEW/Non-CEW equipment and peripherals for recycling from the District for a one (1) year term, and all extensions, not to exceed five (5) years. During the awarded term, the District will present new Board-approved computer and peripheral surplus lists to the awarded bidder with the option to buy CEW at \$.21 per pound and Non-CEW at \$.03 per pound. Proceeds from the sale shall be deposited into the Warehouse Recycling Fund.

BE IT FURTHER RESOLVED that in accordance with California Education Code Section 17545, the Board of Education declares the following items as surplus to District needs and are unsatisfactory or no longer suitable for school use: List of Salvage Computer Equipment and Peripherals dated August 2, 2012.

9.7 - Signature Authority – Purchasing Director

BE IT RESOLVED that the Board of Education delegates temporary signature authority to Debra Love, Purchasing Services Director, to sign all contracts approved by the Board of Education, effective September 1, 2012, through June 30, 2013.

EDUCATIONAL SERVICES

Curriculum and Instruction

9.8 - Agreement with Community Matters, Santa Rosa, California, to Provide Training and Support for the Safe Ambassadors Program

BE IT RESOLVED that the Board of Education approves entering into an agreement with Community Matters, Santa Rosa, California, to conduct a two-day training and provide support for the Safe Ambassadors Program, effective September 11, 2012 through September 12, 2012. The training will be provided to up to 40 new Safe School Ambassador students and up to 8 school staff members, plus up to 25 current Safe Ambassador students will attend the second day of training. The training will address anti-bullying at the site. Community Matters will provide all training materials and will provide two hours of program implementation support by phone, fax, and email. The training will be evaluated through referral and suspension data, monthly family group meetings, Safe Ambassadors Program meetings, and data collection and analysis.

The cost, not to exceed \$1,000.00, will be paid from the Restricted General Fund—Elementary Secondary Education Act Title I, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

9.9 - Agreement with Lifelong Learning & Associates, Blue Jay, California to provide Math and Language Professional Development at Arroyo Valley High School

BE IT RESOLVED that the Board of Education approves entering into an agreement with Lifelong Learning & Associates, Blue Jay, California, effective September 3, 2012, through June 30, 2013. Services to be provided will include: facilitating the completion of common assessments for each core subject, math and language professional development to school coaches, building the capacity of school coaches and team leads to lead data analysis and curriculum alignment activities, and facilitating the development of a culture of collaboration and continuous improvement among the teaching staff. Teacher assessments, lessons, and data analysis will be used to monitor effectiveness of the program. Life Long Learning & Associates will provide 20 days of training, materials, online support for staff and administration, and documentation of the work. The cost, not to exceed \$61,000.00, will be paid from Restricted General Fund –School Improvement Grant-New SIG, Account No. 507.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

9.10 - Agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC) for Arroyo Valley High School

BE IT RESOLVED that the Board of Education approves entering into an agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC), to provide on-site, intensive college preparation services to 100 to 150 students in Grades 9-12, effective August 22, 2012 through June 30, 2013. DCAC's goal is to make college a viable option for all students by providing comprehensive college preparation advising and information through the efforts of a full-time Program College Adviser. The adviser will provide intensive services in using the best practices of the highly successful college access programs through both one-to-one cohort services and whole school services. DCAC students will be offered transcript evaluations and Individual Academic Plans (IAP) to prepare for and meet college admissions eligibility requirements; SAT and ACT registration assistance; college admissions application assistance; Financial Aid (FAFSA) and scholarship application assistance; and college campus field trips. An evaluation plan will be implemented that will collect quantitative and qualitative data through District and school data systems and pre- and post surveys. Information from students, administrators, counselors, teachers, and families will be collected over the course of the Program implementation. The information gathered will be shared with the District for

internal reporting goals. The cost, not to exceed \$30,000.00, will be paid from the Restricted General Fund—School Improvement Grant – New SIG, Account No. 507.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

9.11 - Agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC) for Indian Springs High School

BE IT RESOLVED that the Board of Education approves entering into an agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC), to provide on-site, intensive college preparation services to 400 students in Grades 9-10, effective August 29, 2012 through May 31, 2013. DCAC's goal is to make college a viable option for all students by providing comprehensive college preparation advising and information through the efforts of a full-time Program College Adviser. The adviser will provide intensive services in using the best practices of the highly successful college access programs through both one-to-one cohort services and whole school services. DCAC students will be offered transcript evaluations and Individual Academic Plans (IAP) to prepare for and meet college admissions eligibility requirements; SAT and ACT registration assistance; college admissions application assistance; Financial Aid (FAFSA) and scholarship application assistance; and college campus field trips. An evaluation plan will be implemented that will collect quantitative and qualitative data through District and school data systems and pre- and post surveys. Information from students, administrators, counselors, teachers, and families will be collected over the course of the Program implementation. The information gathered will be shared with the District for internal reporting goals. The cost, not to exceed \$30,000.00, will be paid from the Restricted General Fund—Elementary Secondary Education Act Title I, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

9.12 - Memorandum of Understanding Between the District and California State University, San Bernardino, (CSUSB), California, for a College Preparation Program, Guaranteed Admission and Support Partnership

BE IT RESOLVED that the Board of Education ratifies entering into a memorandum of understanding with California State University, San Bernardino (CSUSB), California, to expand and enhance the educational opportunities for residents living in and adjacent to the City of San Bernardino, effective July 1, 2012. The District and CSUSB have agreed that a college preparation program and guaranteed admission and support partnership would provide a valuable mechanism for increasing the number and percentage of San Bernardino graduates qualifying for admission into California State University San Bernardino. As part of "Putting San Bernardino on the MAP," the District agrees to provide all incoming ninth grade students with a rigorous program of studies and support which will provide them with an opportunity to meet the

admission requirements for entrance to CSUSB without need for remedial college courses upon graduation from high school. The District, working with CSUSB, will support attainment of benchmarks with an enhanced program and CSUSB will provide a guarantee of admission to CSUSB for all graduating twelfth grade students who meet certain established requirements. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

STUDENT SERVICES

Adult School

9.13 - Agreement with Strumpf Associates, Center for Strategic Change, Washington, D.C., to Assist in the Implementation of a Comprehensive Strategic Plan for Adult School

BE IT RESOLVED that the Board of Education approves entering into an agreement with Strumpf Associates, Center for Strategic Change, Washington, D.C., to assist in the implementation of a Comprehensive Strategic Plan, effective August 22, 2012 through June 30, 2013. Strumpf Associates will assist Adult School administrators and staff in implementing the strategic plan recently developed with the Strategic Planning Team. The process and approach facilitated by Strumpf Associates is designed to combine strategic thinking with strategic planning and result in an actionable plan to help the Adult School focus its energy, to ensure that members of the Adult School are working toward the same goals, and to assess and adjust the Adult School's direction in response to a changing environment. Strumpf Associates will create an action plan with the assistance of a Strategic Plan Steering Committee. The Committee will be responsible for implementation and management of the plan. Strumpf Associates and the Committee will develop an action plan that identifies key objectives for each of the strategies, process owners, timelines, and measures of success for each objective. This operational plan will be the guide for implementation of the plan within the Adult School. In working with the Committee, Strumpf Associates will develop a customer service feedback system that includes electronic comment cards and an annual survey, weekly customer comment card reports, annual survey report, and quarterly reports. The total cost, not to exceed \$41,600.00, will be paid from the Unrestricted General Fund—11/Adult Education Calworks Funding, Account No. 132.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

CAPS

9.14 - Renewal of the Agreement with Clever Crazes for Kids, Cincinnati, Ohio, to Provide an Internet Program for Grades K-8

BE IT RESOLVED that the Board of Education approves renewing the agreement with Clever Crazes for Kids, Cincinnati, Ohio, to provide an internet program for Grades K-8, effective August 22, 2012, through June 30, 2013. Clever Crazes for Kids offer a variety of engaging educational gaming experiences for students that can be used as a great way to motivate learning in the after-school environment. The games can be used for enrichment, remediation, and differentiation of learning for students among the STEM (science, technology, engineering, and mathematics) content areas. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Health Services

9.15 - Physical Education Exemptions

BE IT RESOLVED that the following students whose birth dates are listed below be exempt from physical education requirements and placed in alternative periods of instruction for the 2011-2012 school year:

3/8/96 6/19/96 8/6/96 10/11/96 8/21/00

Information Technology

9.17 - Renewal of the Agreement with the University of California, Riverside Extension to Provide On-Site Software Development and Network Training Classes to the Information Technology Department Staff

BE IT RESOLVED that the Board of Education approves renewing the agreement with the University of California, Riverside Extension, to provide on-site software development and network training classes to the Information Technology Department staff, effective August 22, 2012, through June 30, 2013. The training will be provided to up to 12 staff members and will include all training materials. The training will include networking infrastructure and programming of related technologies at a cost of \$7,500.00 per course for a maximum of four courses. The cost for services, not to exceed \$30,000.00, will be paid from Unrestricted General Fund—MIS/Data Processing, Account No. 032.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Special Education Program

9.18 - Agreement with Key2Ed, Inc., Franklin, Tennessee, to Provide Conflict Resolution and IEP Meeting Facilitation to School Site Administrators

BE IT RESOLVED that the Board of Education approves entering into an agreement with Key2Ed, Inc., Franklin, Tennessee, to provide a three-day training with an additional half-day follow up on Conflict Resolution and IEP Meeting Facilitation to school site administrators, effective August 22, 2012, through June 30, 2013. The training will guide IEP teams to agree on appropriate, compliant, and effective IEPs; channel communication to build understanding and respect; create agreements based on full participation and informed discussion; and resolve conflicts by reconciling differences. The training will focus on creating an efficient IEP meeting process that will save time; meet the needs of the child; and reduce the need for additional meetings, mediations, and due process. The training teaches participants a process that reduces or even eliminates conflict, and builds strong relationships, based on mutual understanding and respect reducing the need for costly attorney fees and reducing the need for mediation and due process. The total cost, not to exceed \$10,000.00, will be paid from the Restricted General Fund—Special Ed-Central, Account No. 827.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Sites

9.19 - Renewal of the Agreement with Juarez Consulting Services, Claremont, California, to Provide Networking Services

BE IT RESOLVED that the Board of Education approves renewing the agreement with Juarez Consulting Service, Claremont, California, effective August 22, 2012, through June 30, 2013. Juarez Consulting Services will work to advance the work of San Bernardino High School counselors to graduate and fulfill college requirements, particularly those students from socially and economically disadvantaged backgrounds. Juarez Consulting Services and San Bernardino High School will forge a partnership that will develop a college-going culture with the various programs on campus. Juarez will collaborate with institutions of higher learning to promote SBHS students, establish a process for SBHS administrators to promote higher education per area of interest and serve as a programming facilitator to establish a process in promoting SBHS students in various capacities. Juarez will report outreach findings and progress to San Bernardino High School's principal on a weekly basis. The results will be monitored through analysis of students' work, college going-rates and inservice evaluations, agendas, and minutes from professional development meetings. The cost of services, not to exceed \$25,650.00, will be paid from the Restricted General Fund—Quality Education Investment Act, Account No. 436.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Youth Services

9.20 - Lift of Expulsion of Student(s)

BE IT RESOLVED that the Board of Education authorizes the readmission of the following student(s), with the birth date(s) as indicated below, to schools of the San Bernardino City Unified School District in accordance with the Board rules and regulations and in compliance with the Education Code Section 48900:

8/12/1996	5/3/1995	5/29/1995	6/8/1997	5/5/1995	8/1/1995
2/18/1996	3/20/1996	11/23/1997	7/5/1996	3/29/1999	7/31/1997
8/24/1996					

9.21 - Petition to Expunge, Rescind, or Modify Expulsion

11/2/1998	11/9/1995	1/20/1999	4/26/1999	8/12/1995	12/23/1997
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Education Code 48917, Section (e) states: upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion proceedings.

Education Code 48213 states: that a student can be excluded from attendance pursuant to Section 120230 of the Health and Safety Code or Section 49451 of this code if a principal or his designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, and health of a pupil or school personnel. The governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion.

FACILITIES/OPERATIONS DIVISION

Facilities Management/Maintenance and Operations

9.22 - Approval of Master Services Agreements for California Environmental Quality Act Compliance Services

BE IT RESOLVED that the Board of Education approves entering into master services agreements with pre-approved CEQA services firms, for school modernization, expansion, and new construction projects, effective August 22, 2012 through August 31, 2017, with a maximum of three (3) one-year extensions at the sole discretion of the District. Future selection of such firms for District projects will be done by competitive requests for proposals limited to these firms, unless unusual circumstances of the specific project require special qualifications. Fees

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will be negotiated with each firm based on the services required for each project. The cost for each project will be paid from Funds 21, 25, 35, 40, and 98.

- The Planning Center, Ontario, California
- Michael Brandman, San Bernardino, California
- Tetra Tech, San Bernardino, California

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign said agreements.

9.23 - Bid No. F09-03 Re-Bid, Category Nos. 1, 3, and 6, New Construction for the H. Frank Dominguez Elementary School Project

BE IT RESOLVED that Bid No. F09-03 Re Bid, Category Nos. 1, 3, and 6, New Construction for the H. Frank Dominguez Elementary School Project, be awarded to the lowest responsible bidders meeting the specifications of each Category and Base Bid with no alternates. The June 5, 2012 award to Pro-Craft Construction, Inc. for Category No. 3 is hereby rescinded. All bids received for Category No. 3 in response to Bid No. F09-03 on May 15, 2012, are hereby rejected. All other categories awarded for this project during the June 5, 2012 Board meeting remain valid. The cost will be paid from Funds 21, 25, 35, 40, and 98.

Contractor	Base Bid including Allowances
Category No. 1 - General Construction / Building	
Angeles Contractor, Inc. 8461 Commonwealth Ave. Buena Park, California 90621	\$5,353,000.00
Category No. 3 - Off-Site Improvements and On/Off-Site Utilities	
FATA Construction & Development 19135 Vintage Woods Dr. Riverside, California 92508	\$1,047,000.00
Category No. 6 - Plaster, Lath, and Gypsum	
Caston Inc. 354 S. Allen St. San Bernardino, California 92408	\$645,585.00

Total Base Bids with Allowances **\$ 7,045,585.00**

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign said agreements for bids awarded.

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9.24 - Request for Retention Reduction, Bid No. F08-29, Category No. 19 - Indian Springs High School New Construction and Old Curtis Middle School Modernization Project

BE IT RESOLVED that the Board of Education approves reducing the retention amount for Rancho Pacific Electric, Inc., Bid F08-29, Category No. 19, Electrical contractor for the Indian Springs High School New Construction and Old Curtis Middle School Modernization Project, to 5%. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign said document.

Nutrition Services

9.25 - Cafeteria Warrant Register, July 1, 2012, through July 31, 2012

BE IT RESOLVED that the Cafeteria Warrant Register, July 1, 2012, through July 31, 2012, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes Adriane Robles, Nutrition Services Director; Tony DeMille, Interim Nutrition Services Program Manager; John A. Peukert, Assistant Superintendent, Facilities/Operations; or James Cunningham, Accounting Services Director; to sign disbursements. Two signatures are required on all cafeteria warrants.

HUMAN RESOURCES DIVISION

9.26 - Agreement with Lifelong Learning & Associates, Blue Jay, California to provide Math and Language Professional Development at Cajon High School

BE IT RESOLVED that the Board of Education approves entering into an agreement with Lifelong Learning & Associates, Blue Jay, California, effective August 22, 2012, through June 30, 2013. Services to be provided will include: facilitating the completion of common assessments for each core subject, math and language professional development to school coaches, building the capacity of school coaches and team leads to lead data analysis and curriculum alignment activities, and facilitating the development of a culture of collaboration and continuous improvement among the teaching staff. Teacher assessments, lessons, and data analysis will be used to monitor effectiveness of the program. Life Long Learning & Associates will provide 10 days of training, materials, online support for staff and administration, and documentation of the work. The cost, not to exceed \$31,300.00, will be paid from Restricted General Fund –Elementary Secondary Education Act Title I, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

9.27 - Payment of Master Teachers – University of Phoenix

BE IT RESOLVED that the Board of Education approves payment for services as a master teacher during the Summer 2012, as provided for in the Agreement with the University of Phoenix, as follows:

IVON RABAGO \$125.00

9.16 - Agreement with Communications Connectivity Solutions, Highland, California, to Provide Technical Consulting Services for E-Rate 16 Project

Bobbie Perong asked for the total amount of this agreement. Kennon Mitchell stated that it is not to exceed 520 hours for 13 weeks, for a maximum of \$31,200.00.

Upon motion by Member Perong, seconded by Member Savage, and approved by the affirmative vote of Members Flores, Gallo, Hill, Perong, and Savage (Noes: None), the following was adopted as amended:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Communications Connectivity Solutions, Highland, California to provide technical consulting services to provide an infrastructure needs analysis, design engineering and project management and inspection for all E-Rate 16 school site projects. Communications Connectivity Solutions will assist the District in producing complete scope of work documentation, detailed design engineering, and project management and inspection services. The fee, to be billed a not-to-exceed rate of \$60.00 per hour on an as-required basis, not to exceed 520 hours, for 13 weeks, not to exceed \$31,200.00, will be paid from the Unrestricted General Fund – E-Rate Account No. 172.

BE IF FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

10.0 - Action Items

10.1 - New Board Policy 6200.1 - Adult School Disability Support Program (Second Reading)

Upon motion by Member Gallo, seconded by Member Savage, and approved by the affirmative vote of Members Flores, Gallo, Hill, Perong, and Savage (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education adopts new Board Policy 6200.1 – Adult School Disability Support Program as amended.

10.2 - Board Policy 3511.1 Energy Conservation (First Reading)

Upon motion by Member Gallo, seconded by Member Savage, and approved by the affirmative vote of Members Flores, Gallo, Hill, Perong, and Savage (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education adopts Board Policy 3511.1 Energy Conservation as presented.

10.3- School Closure Due to Emergency Conditions

Upon motion by Member Perong, seconded by Member Gallo, and approved by the affirmative vote of Members Flores, Gallo, Hill, Perong, and Savage (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education certifies that Arrowhead State Preschool and Cajon Infant/Toddler Center were closed on August 14, 2012, and August 15, 2012, in the afternoon due to excessive heat and lack of adequate air conditioning. The Board requests that the San Bernardino State Preschool and Child Care programs be reimbursed for students enrolled on those days who were not permitted to attend.

BE IT FURTHER RESOLVED that the Board of Education authorizes the filing of Form J-13A and requests approval by the County Superintendent of Schools for the emergency closure and reduction of credit for enrollment during the period indicated for Arrowhead State Preschool and Cajon Infant/Toddler Center.

10.4 - Agreement with MarMik Enterprises to Provide Governance and Management Consultant Services to Superintendent and Board of Education

Upon motion by Member Hill, seconded by Member Savage, and approved by the affirmative vote of Members Flores, Gallo, Hill, Perong, and Savage (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with MarMik Enterprises, a governance and management consulting firm, to provide facilitation and support in the development of strong, cohesive Superintendent/Board governance. Dr. Kegham Tashjian will be the assigned consultant who will work with the Board of Education and Superintendent facilitating workshops on governance/management matters, in addition to facilitating the Governing Board's quarterly formal and informal evaluation in closed session, effective August 22, 2012 through June 30, 2013. The fee, billed at a rate of \$1,500.00 per day (\$187.50 per hour), not to exceed 20 days total, for a total contract amount not to exceed \$30,000.00, plus reimbursable expenses, will be paid from the Unrestricted General Fund, Superintendent's Office – Account No. 067.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

10.5 - Consideration of Issuing a Notice of Intent to Revoke the Charter of Crown Ridge Academy and Notice of Facts in Support of Revocation

Margaret Hill stated that the Board has given other charters time and recommended delaying this for two weeks. The District will have to find a place for the 100 students. Mrs. Hill stated that it is not unreasonable to wait if it can be corrected in two weeks.

Michael Gallo requested additional information regarding their financing efforts. Mr. Gallo asked if there was any reason to not wait two weeks. Chris Tickell stated that in June there was an appearance of fiscal mismanagement. If we delay and let them get deeper in debt, it makes us culpable.

Mr. Tickell stated there is a contingency plan to meet with the 100 students to discuss where they will go. If we wait to close the schools, students will need to make up credit. A public hearing will be scheduled for September 11. On September 18, the Board may vote to revoke. He hasn't received their refinancing plan and has a concern with their financial plan. The school's ADA is below projections. The teachers haven't been paid for three months.

Mr. Gallo asked if someone from Crown Ridge Academy could explain why they didn't provide the data. Dr. Parrenas stated that they gave the revised budget to Janet King and Mohammad Islam. Charter School Capital is willing to buy their receivables. The state owes them over \$1 million, and around September 1 or 3, the money will be released to them. Other violations have been overcome.

Mr. Tickell stated that Crown Ridge Academy didn't provide exact numbers. Funding for 2012-13 will be used to pay for 2011-12 debts. This will exasperate the debt. He had told Dr. Parrenas to present the data to the Board.

Upon motion by Member Gallo, seconded by Member Savage, and approved by the affirmative vote of Members Flores, Gallo, and Savage (Noes: Hill and Perong), the following was adopted:

BE IT RESOLVED that the Board of Education approves a motion to continue the revocation process of the charter school and issue a Notice of Intent to Revoke Crown Ridge Academy and Notice of Facts in Support of Revocation.

10.6 - Personnel Report #4, Dated August 21, 2012

Upon motion by Member Savage, seconded by Member Hill, and approved by the affirmative vote of Members Flores, Gallo, Hill, Perong, and Savage (Noes: None), the following was adopted:

BE IT RESOLVED that the Personnel Report #4, dated August 21, 2012, be approved as presented (see page ____). Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

SESSION NINE - Closed Session

11.0 - Closed Session

As provided by law, the Board met in Closed Session for consideration of the following:

Student Matters/Discipline

Conference with Labor Negotiator

District Negotiator: Harold Vollkommer
Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Discipline/Dismissal/Release

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: Four

Public Employee Evaluation

Title: Superintendent

SESSION TEN – Open Session

12.0 - Action Reported from Closed Session

Upon motion by Member Perong, seconded by Member Hill, and approved by the affirmative vote of Members Flores, Gallo, Hill, Perong, and Savage (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves the Settlement Approval #SS-12-13-04, in the amount of \$8,250.00.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial, Officer, to sign any related documents.

SESSION ELEVEN - Closing

13.0 - Adjournment

By the affirmative vote of the members, the meeting was adjourned at 9:50 p.m.

The next regular meeting of the Board of Education of the San Bernardino City Unified School District to be held on Tuesday, September 4, 2012, has been canceled. The business of the District normally considered by the Board on September 4, will be placed on the agenda of a special meeting scheduled for Tuesday, September 11, 2012, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.